

## MINUTES OF THE SOULDERN PARISH COUNCIL MEETING

### HELD IN THE VILLAGE HALL

ON 18th January 2018

**Present:**

Nick Oakhill (NO) CHAIR  
Katy Draper (KD)  
Bruce May (BM)  
Kirsty Allpress (KA)  
Chris Rothero (CR)  
Cathy Fleet (CF) CLERK

**Members of the Public:**

Barbara McGarry  
Norma Jones  
David Carlisle  
Mary May  
Diana

**Apologies:**

Ann Prescott

**01.18.01 Apologies**

Apologies had been received from Ann Prescott

**01.18.02 Declarations of interest**

There were no declarations of interest from Councillors

**01.18.03 Minutes of the last meeting**

The minutes of the last meeting were checked for accuracy and content, proposed by KA, seconded by CR for approval and signed by the chair.

**01.18.04 Public participation**

Members of the public were invited to participate. It was reported that the bus from Heyford Academy School is causing damage to kerbs and churning up the grass when turning.

**ACTION : NO to contact Heyfordian Buses to discuss**

**01.18..05 Clerks Report and Actions from previous meeting**

NO	ACTION	Update	OWNER
09.17.08	CF to invite Ian Jones (SCAS) to next meeting	Completed	CF
11.17.07	NO to contact Phil Mander to see if he can carry out the repairs to the bus shelter	Work may be carried out w/e 20/01/18	NO
11.17.08	KD to investigate Wharf Lane stile and chase up the Council regarding the falling tree	The stile has been repaired.	KD
11.17.09	All 3 options for the Changing Rooms proposals would be displayed on the website, noticeboards, newsletter and distributed via the village database inviting comment .	Completed	NO/CF
11.17.10	NO to provide Clerk with contact details and Clerk to provide the potential co-optee with relevant paperwork and invite him to the next PC meeting	Completed	NO/CF
11.17.12	Clerk to chase CDC regarding Tower House Breach of	Clerk to chase	CF

Parish Clerk : Cathy Fleet

Westfield Farm Cottage, Fenway, Steeple Aston, Bicester, Oxfordshire, OX25 4SS

Tel: 01869 347000

Mobile : 07989 398 838

	permission	again.	
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**01.18.06 Co-Option of Councillor**

Allan Smith had agreed to join the PC as a co-opted councillor and he was welcomed.

**ACTION : Clerk will send him the Acceptance of Office and DPI forms for completion.**

**01.18.07 Updates****a) Playground Advisory Group**

A cheque for £500 had been received as the proceeds of the Bring & Buy. Work on the train will be carried out.

**b) Nancy Bowles Wood Advisory Group**

Coppicing will be carried out this weekend. A fallen branch of an oak tree will be dealt with

**c) CDC**

Clerk to ensure that agendas are sent to councillors for both OCC and CDC with details of forthcoming meetings

**d) OCC** - a list of minor works for the Civils Gang to be sent to Clerk for submission to Cllr Fatemian. Potholes to be reported include those in Fox Lane, Foxhill Lane and Bates Lane.

**e) Footpaths & bridleways**

Footpath 8 has been blocked by a fallen tree since Christmas Eve.

**ACTION: NO to arrange for someone with a chainsaw to remove the fallen tree.**

**f) Highways & Speeding**

Since the resurfacing of High Street the road markings have not been reinstated - Road signs will be reinstated but in white not coloured.

**ACTION : KD to chase**

KD has information regarding '20s Plenty' signs and will report back.

**01.18.08 Planning**

The following planning documents had been received :

**APPROVAL**

17/00425/TCA Beech House treework

17/00414/TCA Souldern Court

17/01687/LB & 17/01686/F Souldern Manor

**APPLICATION**

18/00014/TPO Park Lodge - objection by PC . The healthy tree is not harming any buildings or in danger of falling to the PC suggest pruning or crown lifting to respect the TPO imposed on the tree.

**01.18.09 Finance - The following transactions have been made since the last meeting:**

Date	Payee	Description	Amount	Cheque No.
27/12/17	Aimee Craft	Christmas party entertainer	£125.00	39
28/12/17	Cathy Fleet	Clerk salary	£ 82.00	BACS Payment
06.12/17	HMRC	PAYE	£ 80.00	BACS Payment
18/12/17	Southern Electric	Changing Rooms	£ 28.75	BACS payment
18/12/17	Souldern Village Hall	Post Office	£125.00	40

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The PC now has the facility to make BACS payments via Internet banking. Payments will be set up by NO and authorised by KD. In future the RFO will circulate details of payments made prior to a meeting for approval at the meeting.

The proposed budget and precept request for 2018/19 had been circulated and it was agreed that the figure of £5700 should be requested from CDC . Proposed by NO, seconded by KD.

**ACTION : Clerk to submit precept request of £5700 to CDC**

#### Other matters

#### For next Agenda :

Gate to playing field  
Security Camera  
Dog bin (village hall to top of road)  
Data Protection Officer

**The meeting closed at 9.30pm**

#### Date of next meetings :

##### PC meetings

22nd March  
24th May (preceded by Annual Parish meeting)  
26th July  
27th September  
22nd November

##### Planning meetings

15th February  
19th April  
28th June  
23rd August  
25th October

Signed .....

Chair, Souldern Parish Council

Date .....

#### ACTION LIST SUMMARY

NO	ACTION	OWNER
01.18.04	NO to contact Heyfordian Buses to discuss solution to damage being caused when bus turns.	NO
01.18.06	Clerk will send Alan Smith the Acceptance of Office and DPI forms for	CF

	completion	
01.18.07	ACTION: NO to arrange for someone with a chainsaw to remove the fallen tree from Footpath 8 KD to chase OCC regarding reinstating the road markings	NO KD
01.18.09	Clerk to submit precept request of £5700 to CDC	CF